

Emerging Trends in Cellular and Molecular Biophysics Conference

Dec. 3, 2019

Guidelines for Poster Abstract Submission

How to Submit

Please submit your abstract, **in the format requested below** no later than **Monday, Nov. 11, 2019 5pm**. To submit your abstract, please email your abstract, **in Word format**, to dawnkoob@rice.edu. Please include the title of the symposium in the subject line. Also include your title (graduate student, postdoc, Assistant Professor, etc.) and institution in the body of the email.

Note: Poster setup starts at 8:00. Posters can be no larger than 4' x 4' due to space restrictions.

Instructions for Preparing Abstracts

Abstracts will be published EXACTLY as received; please be sure to follow the formatting instructions. It is critical that your abstract is received correctly and on time so that abstracts can be included in the conference abstract guide.

1. The allotted space for an abstract is **one page** (8.5 x 11) with 1-inch margins.
2. Please write your abstract following guidelines shown in the sample abstract (see below or attached). When you complete the abstract, save it in the name of the presenting author.
(ie. LastName FirstName ETCMB 2019.doc)
3. Abstracts should be submitted in Microsoft Word.
4. Confirmation of receipt of abstract will be sent to the presenting author by e-mail. If the presenting author is not the person submitting the abstract, please indicate in the body of the email.
5. Since this a local meeting, submission will not preclude the abstract to be presented in a national meeting

Submission Deadline: Monday, Nov. 11, 2019 5pm

SAMPLE ABSTRACT:

Please Capitalize the First Letter of Each Word of the Title and Flush to the Left Margin, in Bold Letters. Start the Author's Name after Leaving One Line Space.

Smith J¹, Abcdefg H¹, Ijklmn OP²

1. Department of _____, Institution
2. Department of _____, Institution

Corresponding author: Full Name, Department, Institution, 1 Street Name, City, State, E-mail: email@email.edu

The body of abstract should contain a statement of the study's objectives, methods, results, and conclusions. **The text** should be in English, typed with single line spacing, using 11pt. Times, Times New Roman, or Symbol font for α , β , μ , etc. **Paragraphs** should be left justified, no indentation and a line space included between paragraphs. **Black and white tables, illustrations and photographs** may be digitized and pasted within the space. **Underlining/Italic type** may be used to stress words or phrases.

Funding sources should be acknowledged at the end of the abstract.